

NCCUK YOUTH CAMPING

2023

26 July - 28 July

Risk Assessment



Establishment: NCCUK, Charity No. 1179062
 Staff: Mr John Sunuwar
 Activity & Date: Youth Camping (26 July to 28 July 2023)

Signed: _____ Reviewed & approved by: _____ Date: _____

Hazards High/Med/Low risk? (H/M/L)		Who might be harmed?	Is the risk adequately controlled?	What further actions are needed to control the risk?	Tick if in place	Outcome H/M/L risk
1. General		Youth Leaders	<ul style="list-style-type: none"> OHA2 forms received from all youths detailing dietary/health problems & needs if any. Potential problems with particular youths identified and discussed with them if appropriate. Group leader fully aware of his/her responsibilities and the visit itinerary. Group leader aware of emergency procedures and carrying emergency telephone numbers & medical information (OHA2 forms) at all times for the whole party. Group leader to take mobile telephone which is to remain switched on throughout the visit. First Aider to carry a First Aid kit at all times throughout visit. 			L
General (youths)	M	Youths	<ul style="list-style-type: none"> Expectations for good behavior and unquestioning co-operation discussed with all participants. Youths reminded that they are not allowed to smoke or buy cigarettes, buy or drink alcohol if allowed any free time on the visit. 			L

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			<ul style="list-style-type: none"> Youths will be reminded that lateness after free time, poor behavior or buying any of the above will result in their being placed under direct supervision and loss of free time. Ensure leaders supervise youths during their visit Encourage them to do activities/visit in groups not larger than 3 or 4 to avoid large gatherings of participants. 			
Traffic accident /coach	H/ M	Youths Leaders	<ul style="list-style-type: none"> The Church will provide the transportation facilities to their youth according to their needs. Therefore, each youth needs to contact their Church leader or group leader for transportation. 			L
Travelling to and from location of interest/ activity by foot	M	Youths Leaders	<ul style="list-style-type: none"> Obtain weather forecast and ensure everyone on trip has appropriate clothing Use recognised footpaths If required to walk on road, walk facing onward traffic in a single file Use appropriate road crossings points Wear appropriate footwear Leaders will be split up amongst the group at the front, middle and back. They will supervise behaviour and all road crossings. 			L
Crowded places	M	Youths Leaders	<ul style="list-style-type: none"> Supervise youths and encourage them not to leave the group Wear conference badges for identification purposes All youths to have a mobile contact number of group leader 			L

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Youth lost or separated from group, inadequate supervision	H	Youths	<ul style="list-style-type: none"> • Ensure all supervising staff are competent and understand their roles and responsibilities • Plan and use suitable group control measures (e.g.buddy systems, large groups split into smaller groups each with named leaders) • Discuss fully the itinerary and arrangements with all participants • Briefing to all on what to do if separated from group • Regular head counts by leaders especially at arrival/departure points, and when separating and reforming groups 	<ul style="list-style-type: none"> • Plan supervision before visit and brief leaders and youths • Review if any changes to group occur 		L
Illness or injury to any group member	M	Youths Leaders	<ul style="list-style-type: none"> • At least 1 leader with each group first aid trained/kit carried • Leaders know how to call emergency services • Youths and parents are reminded to bring individual medication, and this is securely kept • Additional adult to cater for unforeseen event/emergencies • Mobile phones carried if available • Emergency contacts with NCCUK Chairman and parents arranged 	<ul style="list-style-type: none"> • Check first aid certificate is current • Medication brought by youths 		L
Special needs of specific pupils – medical, behaviour, educational (AEN)	H / M	Youths	<ul style="list-style-type: none"> • Obtain information from parents • Take advice from Leaders if appropriate • Seek advice as appropriate 	Use recommended parental consent form		L
Not knowing emergency procedure for the buildings visited	H	Youths Leaders	<ul style="list-style-type: none"> • All members to be made aware of the fire procedure when entering the building. 	When booking a visit, ask for emergency procedures for building		L

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New Activities for Students	H	Youths Leaders	<ul style="list-style-type: none"> The youths are informed to pay attention to the instructors and abide by the rules of the centre If youths are unsure of what is required, they are advised to ask a leader or the instructor for clarification 			H
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I acknowledge the receipt and understand the information of the proposed youth camping Risk Assessment.

Signed: Date: